



Week Ending ___ / ___ / ___

SF105256

Office: 1.866.581.8989
 Fax: 1.866.581.1644
 Fax: 1.410.335.9888
 E-Mail: timecard@skillforce.com

ALL TIMECARDS DUE BY 5 P.M. SUNDAY FOR PREVIOUS WEEK

Employee Name _____
 Contractor _____
 Jobsite Name _____
 Jobsite Address _____
 City _____ State _____ Zip _____

Date	Time In	Lunch Out	Lunch In	Time Out	Supervisors Initials	Regular Hours	Overtime Hours
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							
Total Hours							

Employee Performance Rating (supervisor circle one): 1 2 3 4 5 6 7 8 9 10

SUPERVISOR'S SIGNATURE REQUIRED _____

Additional Comments _____

Job# (Office Use Only)